

**TOWN OF HILES**

**ORDINANCE #02-2011**

66.0608 \* **Ordinance authorizing fire departments fo hold volunteer funds**

STATE OF WISCONSIN

Town of Hiles

Forest County

**SECTION I - TITLE AND PURPOSE**

This ordinance is entitled the Town of Hiles Fire Department Volunteer Funds Ordinance. This includes both Station A and Station B. The purpose of this ordinance is to authorize the town fire department to hold “volunteer funds” in the name of the fire department.

**SECTION II - AUTHORITY**

The Town Board of the Town of Hiles, Forest County, Wisconsin, has the specific authority under s. 66.0608, Wis. Stats. to adopt this ordinance.

**SECTION III - ADOPTION OF ORDINANCE**

This ordinance, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, authorizes the town fire department, (Station A and Station B) to hold volunteer funds in the name of the fire department as provided in the ordinance.

**SECTION IV - DEFINITIONS**

In ths ordinance:

A. “Public depository” means a federal or state credit union, federal or state savings and loan association, state bank, savings and trust company, federal or state savings bank, or national bank in this state that receives or holds any public deposits or the local government pooled-investment fund.

B. “Volunteer funds” means funds of a municipality that are raised by the town’s fire department volunteers or by donation to the fire department for the benefit of the fire department.

**SECTION V - ACCOUNTS**

The elected fire department treasurer is authorized to deposit volunteer funds of the department in an account in the name of the fire department in either Associated Bank Crandon or M&I Bank in Eagle River. Change of banking institutions must be approved by the town board The department, through the elected fire department treasurer, shall have exclusive control over the expenditure of volunteer funds of the department, subject to Section VI.

SECTION VI - LIMITATIONS ON ACCOUNTS

A. 1. The type of funds that may be deposited into the account described in Section V is restricted to: donations received from individuals and funds raised by the volunteers.

2. The amount of funds that may be deposited into the account described in Section V is limited to the exact amount donated or raised by the volunteers.

B. 1. The amount of withdrawals of volunteer funds from the account described in Section V that may be made are limited to the amount determined by a majority vote of the members of the fire department and that is available in the account. Exception of any expenditures of \$200.00 or less may be made by the fire chief or the designated delegate but need to be reported by the chief or the treasurer at the next scheduled meeting of the fire department.

2. The purposes for which withdrawals of volunteer funds from the account described in Section V may be made are limited as follows:

a. Withdrawals and expenditures may be made for any purpose that promotes the ability of the fire department to provide services for which it is organized as determined by a majority vote of the members of the fire department.

C. The fire department is subject to the following reporting and auditing requirements:

1. The fire department elected treasurer shall provide the town board with quarterly statements of the department's volunteer funds as of the end of March, June, September and December of each calendar year. The statements shall be provided within 30 calendar days of the end of the calendar quarter. The statements shall include a detailed itemization of all receipts, expenditures, and the balance on hand at the end of the quarter. The source of all funds and the identity of the payee for each disbursement shall be set forth.

2. The fire department accounts shall be included in the annual audit of town funds and shall be audited in the same manner as other town funds.

SECTION VII - EFFECTIVE DATE

This ordinance is effective on publication or posting.

The town clerk shall properly post or publish this ordinance as required under s. 60.80, Wis. Stats.

Adopted this 15<sup>th</sup> day of February, 2011

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Marilyn Pfeiffer - Town Chairman

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Doris Lovrine, - Town Supervisor

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Larry Berg - Town Supervisor

Attest \_\_\_\_\_  
Cathleen Votis - Town Clerk